



Town of Bernardston  
PO Box 504  
38 Church Street  
Bernardston MA 01337

Office of the Treasurer  
413-648-5400  
413-648-9428 Fax  
treasurer@townofbernardston.org

### Request to Claim Funds

I, \_\_\_\_\_, understand the town's records show an outstanding check issued in the name of my person/business/organization. I have reviewed my records and cannot locate the original check.

I am requesting the following funds to be reissued;

Original Check No.: \_\_\_\_\_

Original Date of Issue: \_\_\_\_\_

Check Amount: \_\_\_\_\_

Payee: \_\_\_\_\_

Remit Address: \_\_\_\_\_

\_\_\_\_\_  
Print Name

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

*Must bring two forms of identification with you along with this form. One form of identification must be a photo id. Thank you.*