Town of Bernardston Selectboard Meeting Minutes



Board Members

Brian J. Keir

Stanley D. Garland, Chairman

Kenneth R. Bordewieck

Minutes for the meeting of February 21, 2024

Meeting held at Bernardston Town Hall 38 Church St, Bernardston, MA 01337

Selectboard Members Present:

Others Present:

Stan Garland Ken Bordewieck See sign-in roster

Stan called the meeting to order at 6:02pm.

Warrants

Stan motioned to approve the Payroll Warrant in the amount of \$49,218.50. Ken seconded and the motion was approved 2-0.

Stan motioned to approve the Vendor Warrant in the amount of \$70,204.46. Ken seconded and the motion was approved 2-0.

Minutes

Stan motioned to approve the minutes of the Regular Meeting on February 7, 2024. Ken seconded and the motion was approved 2-0.

Calendar and Announcements

Stan read the calendar and announcements as presented on the attached agenda.

Citizen Concerns: None

Appointments:

-Sandra Vecchio and Michelle Collins from The United Arc - 5K Run Fundraiser: Sandra Vecchio is the Event and Communication Generalist at The United Arc in Turners Falls. This spring the United Arc is hosting a 5K run, walk, roll benefit fundraiser for the agency and the individuals they support. The 5K is for all ages and abilities. Stan advised that The Arc contact the Police Chief and discuss the two routes. Pratt Field will be used for the parking for this event.

Stan advised The Arc to contact Brian Minor to discuss the parking details at Pratt Field. Saturday, June 8th is the proposed date with the race beginning at 9:00am. Clean-up will be the responsibility of The Arc. Entry fee is \$30,00 that includes a t-shirt. They are looking for a racing company to keep the time. Hitchcock Brewing will be open after the race for business. We will advertise the event on the Town website that will include how to register for the event.

Ken made a motion to approve the The Arc 5K Run, walk, roll benefit fundraiser scheduled for Saturday, June 8th at 9:00am. Stan seconded and the motion was approved. 2-0.

-FY25 MVP Grant - Leyden Selectboard - John Lepore and David Pomerantz: The plan is to reapply for the FY25 Municipal Vulnerability & Preparedness (MVP). We are anticipating the release of its next Request for Response in mid-March 2024. The Leyden Selectboard is here for a preliminary discussion about the grant. Dave Pomerantz and John Lepore are here to talk about the project plan for FY25. A key take-a-way from the discussion was that Bernardston will be the lead municipality. The discussion was lengthy about who will manage the grant. Capital Strategic Solutions and Mariah Kurtz were mentioned as two possible resources. Leyden Selectboard member Glenn spoke up about reconciliation of the grant. A lot of Town work will be required and it cannot be outsourced. Town work includes: the Town covers all expenses until the paperwork is submitted and approved. There is also a commitment of funds that the Town is on the hook for if expenses are not approved. The reconciliation of the grant is the responsibility of the lead town. Leyden wants to see the details of the in-kind expectations and a detailed accounting of the in-kind expectations. Leyden would like David and John to reach out to the EEA, Andrew Smith and ask "Would the towns be able to reapply for the FY25 MVP without prejudice?" and "Should the point person be a municipal employee, such as the Town Administrator, or can it be the hired grant writer?" Disclosure forms by non-elected municipal employees under G.L. chapter 268A, section 19 can be submitted by the special municipal employee and considered by the Selectboard. Disclosure forms and/or exemption letters will be completed, signed and approved before the application process begins. We recommend that Town Counsel review the disclosure forms/exemption letters prior to applying.

-Bob Allen, Pratt Field Fundraiser: Bob Allen was unable to attend so the discussion about the Fundraiser is tabled. Stan proposed for the Town to adopt a Town Usage Policy for Pratt Field and Cushman Park. The Town Administrator will prepare a draft Town Usage Policy for the Selectboard to review. Stan also proposed that the Town will fix the entryway to Pratt Field.

Ken motioned to authorize the expenditure of \$2500.00 from ARPA funds to purchase gravel for the entryway of Pratt Field. Stand seconded the motion and it was approved, 2-0.

New Business:

<u>-Transfer Station Fluorescent Light Bulb Recycling</u>: In response to several phone calls from our residents, the Highway Department Superintendent would like to restart the disposal service of fluorescent light bulbs at the Bernardston Transfer Station. On February 1, the Highway Superintendent, Town Administrator and Jan Ameen from the Franklin County Solid Waste Management Division met at the transfer station to discuss the return of the program. There are no regulatory requirements that the light bulbs have to be stored in a secure location so the electronics trailer will be sufficient.

Ken made a motion to approve the recycling of fluorescent light bulbs at the Transfer Station. Stan seconded and the motion was approved, 2-0.

-One Day Liquor License, Senior Center:

The Senior Center Photography Club is hosting an exhibit on Monday, March 18th from 3:00 pm to 5:00 pm and is requesting a one-day liquor license to serve champagne and wine to the event.

Ken made a motion to approve the one-day liquor license for the Senior Center Photography Club on March 18th from 3:00 pm to 5:00 pm. Stan seconded the motion and it was approved, 2-0.

-Comcast MBI Project Update:

An Intergovernmental Agreement was signed on February 1st, 2023 between Mass Tech, Comcast and the Town of Bernardston to develop a mutually agreeable approach to expand broadband access in the Town that resulted in the Town's Selectboard voting to accept Comcast's proposal to extend broadband infrastructure by approximately seven (7) additional miles to provide broadband internet access to underserved residential premises within the Town. Comcast has completed the design and necessary pre-work to move forward with the line extension project as soon as we receive the licenses required to attach to the poles in the project area. To date, Comcast has been

able to build-to and install addresses on Fox Hill Road, Mountain Road, and Huckle Hill Road. However, we are still waiting for licenses from the pole owners to attach to the poles in the remaining locations within the project area. Once we receive the required licenses, the project will take an estimated 2-3 months to complete. We are doing everything possible to expedite the project – including the pre-work necessary to move forward as efficiently as possible once we receive the licenses for the project area.

Ken made a motion to approve and send the letters to the affected residents. Stan seconded the motion and it was approved, 2-0.

-Upper Pioneer Valley Veterans Services District Membership:

The Upper Pioneer Valley Veterans Services District requested a three year approval from the Commonwealth of Massachusetts on January 3, 2022. The Commonwealth issued a two year approval starting July 1, 2022 and ending on July 1, 2024. The District will be processing the request to the Executive Office of Veterans Services to extend the District for two more years. Individual member towns must now vote through their respective Selectboard to continue on as members of the District for the next two years. All terms of the original inter-municipal remain the same with Greenfield paying 56% of the district budget and the remaining 44% assessed to the other member towns. Only the total population has been adjusted.

Ken made a motion to accept the agreement and continue on as members of the Upper Pioneer Valley Veterans' Services District for the next two years, ending 1 July 2026. Stan seconded the motion and it was approved, 2-0.

-Six Town Regional Planning Board (STRPB) Subcommittee:

On January 3rd, the STRPB voted to recommend creating a new regional district agreement for the Towns to consider in the Spring of 2025. The STRB needs our help in developing this governing document by having representatives serve on a planning Board District Regional Agreement Subcommittee (DRAS). In an effort to keep the subcommittee manageable, the STRPB will appoint no more than 3 of its members to serve with two representatives from each town. The STRPB is asking for the Selectboards to solicit and recommend individuals who wish to work on the subcommittee. Jane Dutcher and Steve Nestanpower have already volunteered to represent the Town of Bernardston.

Old Business:

-Municipal Website Design:

The Town is looking for a website design vendor that focuses on local government technology solutions to help the Town streamline our operations and improve civic engagement. The goal is to have a website that is accessible to all residents. Residents will be able to pay bills, submit forms and applications online. Town residents will have access to calendars and information for all of the Town's municipal communication and event management needs to include but not limited to, agenda and meeting minute management and recreation activity management. The Selectboard decided to table the vote on the municipal website design company on February 7th so we could take the time and review other CivicPlus websites.

The Town has received a new quote from CivicPlus for the Premium Design:

Total Investment - Initial Term, Year 1: \$3,886.00

Annual Recurring Service, Year 2: \$3,187.80

Initial Term & Renewal Date: 12 months

Initial Term Invoice Schedule: 100% payment due upon signature date

Annual Uplift: 5% starting in year 2 Total out of ARPA funds: \$3,886.00

The Selectboard decided to table the vote until the Selectboard meets with the Finance Committee.

-Fire Department Key Access Boxes - Locksmith Quote:

We received the quote for \$2,998.00 from Smith & Associates Locksmith Service. Smith & Associates recommended a Grand Master System. The Grand Master System is a great and effective way to access all the locks within a building by using a grand master key. Grand master keys will be cut and stamped.

Ken made a motion to accept the quote from Smith & Associates Locksmith Service for \$2,998.00 out of the Renovation/Construction Town Buildings account. Stan seconded the motion and it was approved, 2-0.

Town Administrator Report: As read by the Town Administrator

Other Business Unknown at time of posting

-<u>Warrant for Presidential Preference Primaries</u>: A correction was made to the warrant changing the name from Country Corner Store to Marshall's Country Store and correcting Sweet Lucy's Bakery name.

-<u>Wireless Sensor for the Vault</u>: Ken made a motion to approve the addition of a wireless sensor to the vault. The wireless sensor is a combination smoke and heat detector. The cost is \$175.00 which includes the detector and labor. Stan seconded the motion and it was approved, 2-0.

Adjourn

Ken made a motion to adjourn the meeting. Stan seconded the motion and it was approved, 2-0.

Kenneth R. Bordewieck

Brian J. Keir

Attested by: Karen Kelly, Town Administrator,

Page **6** of **6**

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Town of Bernardston Selectboard Meeting Agenda

Wednesday, February 21, 2024, 6:00PM



Bernardston Town Hall, 38 Church Street, Bernardston MA **Board Members**

Brian J. Keir

Stanley D. Garland, Chairman

Kenneth R. Bordewieck

Call to Order – 6:00pm

Warrants

Payroll and Vendor; weeks ending February 17, 2024

Meeting Minutes: Regular Meeting of February 7, 2024; Special Meeting of February 13, 2024

Calendar & Announcements

- A Joint Meeting with the Finance Committee and the Selectboard is scheduled for Monday, February 26th at 6:30pm. The purpose of this meeting is the FY25 Budget Review with selected departments, boards, committees and commissions.
- Vote early in-person on Saturday, February 24th (9:00am 1:00pm), Tuesday, February 27th (9:00am 1:00pm), Wednesday, February 28 (3:00pm to 6:00pm), and Thursday, February 29th (9:00am to 1:00pm) at Town Hall
- Last day to register to vote in-person is February 24th. All persons can register online at the Secretary of State website: www.sec.state.ma.us
- The Planning Board meeting is schedule for Monday, February 26th at 6:00 pm, Town Hall
- The Presidential Primary will be held at Town Hall on Tuesday, March 5th from 7:00am to 8:00pm.
- The Annual Town Caucus is scheduled on Monday, March 18th, 2024 at 7:00pm, Town Hall

Citizens Concerns

Appointments

- Sandra Vecchio and Michelle Collins from The United Arc 5K Run
- FY25 MVP Grant Leyden Selectboard John Lepore and David Pomerantz
- Bob Allen, Pratt Field

New Business

- Transfer Station Fluorescent Light Bulb Recycling
- One Day Liquor License, Senior Center
- Comcast MBI Project Update Letter to affected residents
- Upper Pioneer Valley Veterans Services District Membership
- STRPB Subcommittee



BERNARDSTON SELECTBOARD - MEETING SIGN-IN SHEET		Phone/Email	113-512-0641 413-459-3569 413-43-555-500-499 413-648-5408 413-648-5408 413-648-5408
DSTON SELECTBOARD	2/21/2027 6:00 AM(PM	Address	Go Box 608 294 Ave. A. T.F. Leydan Clerk Leydan
BERNARI	Meeting Date: 2/ Meeting Time:	Name	Fred Warren Fright Word Callins Sonder Vocallis Misthue Stocum-Wash Mills Palmigrapile

conference. Similarly, surcharges, taxes and tips are a necessary and customary part of legitimate expenses incurred by employees in the course of their employment.

Payment of expenses associated with fundraising for departments, e.g., mailings seeking donations or door prizes and refreshments at a fundraising event.

Municipal departments like the Parks and Recreation Department, the Library, the Historic Commission, or the schools may want to raise money for a particular project. There is no law that prohibits seeking financial donations or some other kind of support. Fundraising activities that go beyond applying for grants or soliciting donations and involve raising and disbursing significant monies are problematic, however, because they are more in the nature of a profit on the business or transaction. DLS believes better practice may be to have a private entity sponsor and conduct fundraising events and turn over the net proceeds to the municipal department as a grant or gift.

The Anti-Aid Amendment prohibits use of municipal resources to assist a private group's fundraising activities even if the activities will benefit the municipality. Public funds may not be used to assist a private organization's fundraising activities, no matter how worthy or related the cause. For example, the school department cannot pay to print and mail a flyer by the Parent–Teachers Organization to promote a car wash it is holding to raise monies for the schools.

Sharing the expenses of a community event cosponsored by a municipal department and a private organization also raises Anti-Aid Amendment issues because the event is not under the exclusive control of public officers. However, the municipal department could enter into a contract with the private organization to run the event on its behalf.

Conclusion

DLS strongly recommends that municipalities develop clear written policies or guidelines, preferably by bylaw or ordinance, about allowable expenditures.

For example, to ensure the municipality receives the maximum benefit from its sales tax

exemption, there should be clear standards about when department employees can purchase necessary supplies or materials and be reimbursed.

Travel expenses are often set out in collective bargaining agreements, but the municipality should also adopt a policy to cover travel expenses for non-union employees. DLS also recommends that standards be established for merit awards, food or fundraising expenses.

DLS also recommends that accounting officers advise managers and employees at the beginning of each fiscal year of the municipality's policies. This will help to avoid uncertainty or disagreements about whether certain expenditures are permissible and payable.

Town of Bernardston Selectboard Meeting Minutes



Brian J. Keir

Board Members
Stanley D. Garland, Chairman

Kenneth R. Bordewieck

Minutes for the meeting of January 11, 2024

Meeting held at Bernardston Town Hall 38 Church St, Bernardston, MA 01337

Selectboard Members Present:

Stan Garland Ken Bordewieck Brian Keir Others Present:

Per attached sign in sheet

Stan called the meeting to order at 6:00pm.

First order of business was a discussion on how the Zoning Board of Appeals and the Planning Board can work together better. There is a concern about some of the Zoning Board of Appeals members expressing an interest in leaving. The ZBA and Planning Board Chairs disagree on the workflow and application process for special permits. Chairman Garland recognizes that we need to clarify our process for our residents and asked Alex Fiory to speak and share his experience over the past six months on trying to obtain a permit for his Food Truck. Alex expressed his frustration with the cycle of getting "shot-down" when trying to find out what he needed to do to get a permit for his Food Truck operation. Last season, Alex stated that the Building Inspector told him to get the permits from the Board of Health and the Fire Department. This conflicts with the Planning Board Chair's interpretation of the Zoning Bylaws. She understands the bylaws to read that Alex requires a Special Permit and Site Plan review to stand-up his Food Truck business. Brian Keir emphasized to Alex that the Town Zoning Bylaws were approved by the Attorney General and voted upon by the residents of Bernardston. Brian Keir told Alex to go back to the Building Inspector and ask for next steps in writing. Alex discussed his other effort of filing a petition to change the definition of "restaurant" in the Zoning Bylaws. Alex's petition was approved at the last Annual Town Meeting and the public hearing is scheduled for February 12, 2024. Stan summarized the process to make sure that everyone had the same understanding of next steps. Stan also issued an apology to Alex and his family for the unfortunate failure in communication that prolonged the confusion surrounding the application process.

Second order of business: The FRCOG has again received District Local Technical Assistance (DLTA) funding from the MA Executive Office of Housing and Livable Communities (EOHLC) to help municipalities. Since 2006, DLTA funding has allowed the FRCOG to assist our member municipalities on projects that promote regionalization of services and local and regional planning. The funding also supports the Community Compact Best Practices program. The Selectboard needs to know what projects the Department Heads, Boards, Committees and Commissions are interested in pursuing. Attached is a form that contains a list of potential projects no later than Wednesday, January 23rd. The Selectboard will compile one list on behalf of the Town at the Wednesday, January 24th Regular Meeting.

Third order of business. The Planning Board Chair spoke to making the Open Space Recreation Plan (OSRP) one of the three potential projects to make the DLTA funding list. Funding would allow the Planning Board and the FRCOG to finish the OSRP plan. A completed OSRP plan will open opportunities for more grant funded recreation plans for the Town. Chris also added about asking for DLTA funding in support of a Housing Plan. A Housing Plan would help the Town gain a better understanding about where we could develop housing and what properties may be good for housing under Chapter 61.

Fourth order of business. Ken made a motion to allow usage of Pratt Field over the Memorial Day weekend (May 24 thru 37, 2024) for the Annual Gas Engine Show, United Church. Brian added that coordination will be made with Brian Minor to walk the grounds after the show, etc. Also, Bob Allen has permission to level the ground and add grass seed after the show and also use donated gravel for the entrance and exit driveways before the show. Brian seconded the motion and it was approved, 3-0.

With no further business to be discussed, Ken motioned to adjourn the meeting at 5:31pm. Stan seconded and the meeting was adjourned.

Attested by: Karen Kelly, Town Administrator

Stanley D. Garland

Chairman Kenneth R Bordewice

Brian J. Keir

Pratt Field Improvement Fundraiser

In our effort to improve Pratt Field for future functions, we are going to resurface the entrance and exit of the field and level out the flea market area, thus making another soccer field. We have the machinery to do the project. We are looking for donations for the material. For those of you who attended the Soccer Jamboree, you realize what a muddy mess it was. This should solve that problem, thus aiding the Bernardston Gas Engine Show, the Bernardston Recreation Committee (i.e. Soccer Jamboree and Soap Box Derby), Bernardston/Leyden/Gill Snowmobile Club and others.

While the <u>United Church of Bernardston</u> is spearheading the fundraiser, this is for the entire community. The goal is to raise \$4,000. If interested in assisting with this worthy cause, please send donations to:

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The United Church of Bernardston c/o Pratt Field Improvement Fund PO Box 503
Bernardston, MA 01337-0503

Donations can also be dropped off at:

<u>Antonio's II Pizza & Grinders</u>

<u>Marshalls Country Store</u>

Subject

RE: [EXTERNAL] Re: Introduction E-mail - MBI and Bernardston

From

Skane, Matt <Matt_Skane@comcast.com>

To

Karen Kelly

bos@townofbernardston.org>



2024-02-20 11:15



• Letter to Residents_New Communications Infrastructure in Bernardston - Update for Residents.doc(~38 KB)

Hi Karen:

Please see the attached letter with some updates about the project. Please let me know if you have any further questions or if I can assist in any way. Thanks!

Matt Skane

Manager, Government & Regulatory Affairs Comcast Western New England 222 New Park Drive Berlin, CT 06037 **Phone**: 860-414-5066 Matt Skane@comcast.com

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COMCAST

From: Karen Kelly <bos@townofbernardston.org>

Sent: Thursday, February 8, 2024 2:15 PM Skane, Matt <Matt_Skane@comcast.com>

Subject: Re: [EXTERNAL] Re: Introduction E-mail - MBI and Bernardston

Hi Matt,

Attached is a draft memorandum. If you could add information about the benefits of this project, status of the project, and how long the project will take, etc.

Karen A. Kelly

Town AdministratorTown of Bernardston 38 Church St., PO Box 504 Bernardston, MA 01337

Phone: 413-648-5401

On 2024-02-07 16:55, Skane, Matt wrote:

Hi Karen:

Great speaking with you the other day. Thanks for taking the time. I could add some generic information to assist with delivering the message. Do you want to send me what you have so far so I can add to it? Happy to help. Thanks.

Matt Skane

Manager, Government & Regulatory Affairs

Comcast Western New England

222 New Park Drive

Berlin, CT 06037

Phone: 860-414-5066

Matt Skane@comcast.com

COMCAST

From: Karen Kelly <<u>bos@townofbernardston.org</u>> **Sent:** Wednesday, February 7, 2024 11:54 AM **To:** Skane, Matt <<u>Matt Skane@comcast.com</u>>

Subject: Re: [EXTERNAL] Re: Introduction E-mail - MBI and Bernardston

Hi Matt,

It was great speaking with you the other day! The Selectboard will be sending out a letter to the affected residents and they would like to include an update on the project's status. I have a couple notes from our conversation but I am hoping you can provide a bit more detail, a more few words that I can insert into the letter. I appreciate your time and support in this matter. This could help in reducing the phones calls from the residents...

Karen A. Kelly

Town Administrator
Town of Bernardston
38 Church St., PO Box 504
Bernardston, MA 01337
Phone: 413-648-5401

On 2024-02-02 15:47, Skane, Matt wrote:

Hi Karen:

I apologize for not connecting with you yesterday. I do have some updates to share with you regarding the project. Please let me know a good time to connect on Monday and I will make sure to give you a call then. I appreciate your understanding – it's been one of those weeks! Have a great weekend and look forward to connecting with you. Thanks!

Matt Skane

Manager, Government & Regulatory Affairs

Comcast Western New England

222 New Park Drive

Berlin, CT 06037

Phone: 860-414-5066

Matt Skane@comcast.com

COMCAST

From: Karen Kelly < bos@townofbernardston.org >

Sent: Thursday, February 1, 2024 8:25 AM **To:** Skane, Matt < <u>Matt Skane@comcast.com</u>>

Subject: Re: [EXTERNAL] Re: Introduction E-mail - MBI and Bernardston

Sounds good Matt! My day is packed but I am available after 3 pm.

Karen A. Kelly

Town Administrator

Town of Bernardston

38 Church St., PO Box 504

Bernardston, MA 01337

Phone: 413-648-5401

On 2024-01-31 14:39, Skane, Matt wrote:

Hi Karen:

I apologize for the delay in getting back to you. I'll give you a call tomorrow to connect and discuss the progress of the project. Thank you very much.

Matt Skane

Manager, Government & Regulatory Affairs

Comcast Western New England

222 New Park Drive

Berlin, CT 06037

Phone: 860-414-5066

Matt Skane@comcast.com

COMCAST

From: Karen Kelly < bos@townofbernardston.org >

Sent: Monday, January 29, 2024 1:40 PM

To: Skane, Matt < Matt_Skane@comcast.com>

Subject: Re: [EXTERNAL] Re: Introduction E-mail - MBI and Bernardston

Hi Matt,

Attached is the Intergovernmental Agreement that was signed February 1st, 2023 between the Town of Bernardston, Comcast and MassTech. Can you provide a point of contact at Comcast who can field questions regarding the progress of the project, etc? Thanks in advance for your support in this matter.

Karen A. Kelly

Town Administrator
Town of Bernardston
38 Church St., PO Box 504

Bernardston, MA 01337 Phone: 413-648-5401

On 2023-02-15 13:27, Skane, Matt wrote:

Hi Lou:

I apologize for the late response to this email, but would it be possible to have the Selectboard re-sign the document in the proper signature area? It's difficult for MBI to execute it the way the document currently sits. Please let us know if that is possible.

As an FYI – we've already started mobilizing for the project on our end so don't be concerned about any further delays. I think it will just be easier/cleaner for all parties if we can get the signature page re-signed.

Thank you all for your partnership.

Matt Skane

Manager, Government & Regulatory Affairs

Comcast Western New England

222 New Park Drive

Berlin, CT 06037

Phone: 860-414-5066

Matt Skane@comcast.com

From: Bernardston Selectboard < bos@townofbernardston.org >

Sent: Thursday, February 9, 2023 9:42 AM **To:** Skane, Matt < Matt Skane@comcast.com >

Cc: Kelly Kleanthous < kleanthous@masstech.org >; Michael Baldino

< baldino@masstech.org >; Bernardston Selectboard < bos@townofbernardston.org >

Subject: [EXTERNAL] Re: Introduction E-mail - MBI and Bernardston

Good Morning!

The Bernardston Selectboard approved and signed the Intergovernmental Agreement for service buildout last night. I've attached it to this email.

The Board signed the document in the wrong place. I put a post-it note on page 1 to draw your attention to that. Please let me know if they need to re-sign it properly.

Thanks to all of you for your help!!!

Louis Bordeaux

Town Coordinator
Town of Bernardston
38 Church St., PO Box 504
Bernardston, MA 01337
Phone: 413-648-5401

On 2023-02-02 11:29, Skane, Matt wrote:

Thank you very much, Kelly!

Matt Skane

Manager, Government & Regulatory Affairs

Comcast Western New England

222 New Park Drive

Berlin, CT 06037

Phone: 860-414-5066

Matt Skane@comcast.com

From: Kelly Kleanthous < kleanthous@masstech.org >

Sent: Thursday, February 2, 2023 10:27 AM

To: Skane, Matt < Matt Skane@comcast.com>

Cc: Bernardston Selectboard < bos@townofbernardston.org >; Michael Baldino

< baldino@masstech.org >

Subject: [EXTERNAL] RE: Introduction E-mail - MBI and Bernardston

Good Morning Matt,

Attached please find the Intergovernmental Agreement between Mass Tech Collaborative and the Town of Bernardston, for your review and signature. Please send a signed copy back to my attention via email, and I will have it signed by Mass Tech and return a fully executed copy to you.

Thanks,

Kelly

Kelly Kleanthous

Counsel

Massachusetts Technology Collaborative

75 North Drive
Westborough, MA 01581

phone: (508) 870-0312, ext. 681 email: <u>kleanthous@masstech.org</u>

URL: www.masstech.org

From: Skane, Matt [mailto:Matt Skane@comcast.com]

Sent: Wednesday, February 1, 2023 9:51 AM

To: Michael Baldino < baldino@masstech.org > ; Kelly Kleanthous

< kleanthous@masstech.org>

Cc: Bernardston Selectboard < bos@townofbernardston.org > Subject: RE: Introduction E-mail - MBI and Bernardston

Good Morning:

I was out last week so I want to circle back with everyone to see where this agreement stands. There is a lot of excitement around this with the public so if there is anything we can do to help the process along please let us know. Happy to assist. Please let us know if there is an expected ETA for the agreement and we will proceed accordingly. Thank you.

Matt Skane

Manager, Government & Regulatory Affairs

Comcast Western New England

222 New Park Drive

Berlin, CT 06037

Phone: 860-414-5066

Matt Skane@comcast.com

From: Michael Baldino < baldino@masstech.org >

Sent: Tuesday, January 10, 2023 9:53 AM

To: Skane, Matt < Matt_Skane@comcast.com">Matt_Skane@comcast.com; Kelly Kleanthous

<kleanthous@masstech.org>

Cc: Bernardston Selectboard < bos@townofbernardston.org >

Subject: [EXTERNAL] RE: Introduction E-mail - MBI and Bernardston

Matt and Lou,

The intergovernmental agreement to memorialize the Town's \$60,000 contribution to the project has been drafted and is going through our internal review and approval process. I expect that we will be able to send the draft agreement over to the Town within the next week.

Michael

Michael Baldino

Director and General Counsel, Massachusetts Broadband Institute 75 North Drive

Westborough, MA 01581

phone: (508) 870-0312, ext. 222

fax: (508) 898-2275

email: baldino@masstech.org

URL: <u>www.masstech.org</u>

From: Skane, Matt [mailto:Matt Skane@comcast.com]

Sent: Monday, January 9, 2023 3:17 PM

To: Michael Baldino < baldino@masstech.org >; Kelly Kleanthous

<<u>kleanthous@masstech.org</u>>

Cc: Bernardston Selectboard < bos@townofbernardston.org > Subject: RE: Introduction E-mail - MBI and Bernardston

Importance: High

Hi Michael and Kelly:

I hope that you both are well. I'm reaching out to check in with you on the MBI/Bernardston/Comcast Line Extension Agreement.

Lou (cc-ed on this email) is working with their counsel and Selectboard to execute the Renewal Cable License this week. We were hoping that the Line Extension Agreement could be sent to the town as soon as possible too. Could you please let us know when you think the document will be sent to the town for review and execution?

As always, please don't hesitate to reach out to me with any questions or concerns. I'm happy to assist in any way. Thank you for your time and attention to this matter.

Sincerely,

Matt Skane

Manager, Government & Regulatory Affairs

Comcast Western New England

222 New Park Drive

Berlin, CT 06037

Phone: 860-414-5066

Matt Skane@comcast.com

From: Skane, Matt

Sent: Wednesday, January 4, 2023 9:32 AM
To: Michael Baldino < baldino@masstech.org >

Subject: RE: Introduction E-mail - MBI and Bernardston

Good Morning and Happy New Year!

I'm just reaching out to check in on the Bernardston agreement. The town is looking to execute the Renewal License before January 15th and I wanted to make sure that you were able to connect with Lou.

As always, please don't hesitate to reach out if I can do anything to help. Thank you.

Matt Skane

Manager, Government & Regulatory Affairs

Comcast Western New England

222 New Park Drive

Berlin, CT 06037

Phone: 860-414-5066

Matt Skane@comcast.com

From: Skane, Matt

Sent: Thursday, December 22, 2022 11:02 AM To: Michael Baldino < baldino@masstech.org >

Subject: RE: Introduction E-mail - MBI and Bernardston

Thank you, Michael! I appreciate it. Please don't hesitate to reach out if I can assist in any way. Thanks.

Matt Skane

Manager, Government & Regulatory Affairs

Comcast Western New England

222 New Park Drive

Berlin, CT 06037

Phone: 860-414-5066

Matt Skane@comcast.com

From: Michael Baldino < baldino@masstech.org > Sent: Wednesday, December 21, 2022 6:36 PM To: Skane, Matt < Matt Skane@comcast.com >

Subject: [EXTERNAL] RE: Introduction E-mail - MBI and Bernardston

Matt,

I have a draft of the agreement for the Town's reimbursement to MBI but it does not look like it was ever sent over to them. I am checking with my Legal Department to confirm that the draft is ready to go and I will send it over to Lou.

Michael

From: Skane, Matt [mailto:Matt Skane@comcast.com]

Sent: Wednesday, December 14, 2022 3:50 PM To: Michael Baldino < baldino@masstech.org >

Subject: RE: Introduction E-mail - MBI and Bernardston

Hi Michael:

I'm wrapping up the negotiation with the Town of Bernardston and spoke to the Town Admin (Lou) on this line extension agreement. He mentioned that you two spoke a few months ago. I just wanted to check in with you to confirm (1) if MBI and the town need to have a signed agreement and (2) if so, is there any eta on sending it to the town?

If you need anything from me to assist with the process, please let me know. Thank you very much.

Sincerely,

Matt Skane

Manager, Government & Regulatory Affairs

Comcast Western New England

222 New Park Drive

Berlin, CT 06037

Phone: 860-414-5066

Matt Skane@comcast.com

From: Michael Baldino < baldino@masstech.org >

Sent: Friday, July 22, 2022 1:09 PM

To: Bernardston Selectboard < bos@townofbernardston.org >

Cc: Skane, Matt < Matt Skane@comcast.com >

Subject: [EXTERNAL] RE: Introduction E-mail - MBI and Bernardston

Lou,

No problem. I look forward to connecting with you soon.

Michael

From: Bernardston Selectboard [mailto:bos@townofbernardston.org]

Sent: Thursday, July 21, 2022 8:13 PM

To: Michael Baldino < baldino@masstech.org > Cc: Skane, Matt < Matt Skane@comcast.com >

Subject: Re: Introduction E-mail - MBI and Bernardston

Hi Mike,

Sorry for the delay. I've been tiptoeing through vacations, Covid and all the other excitement here.

I'll follow up when I'm back in the office on Monday.

Thank you (and Matt too!)...I hope you're staying cool!

Louis Bordeaux

Town Coordinator
Town of Bernardston
38 Church St., PO Box 504
Bernardston, MA 01337
Phone: 413-648-5401

On 2022-07-21 18:43, Michael Baldino wrote:

Lou – I am reaching out again to see if we can connect on the agreement for the Town's share of the Comcast project costs. Please let me know if you have time to touch base next week.

From: Michael Baldino

Sent: Tuesday, July 5, 2022 9:51 AM

To: 'Skane, Matt' < Matt Skane@comcast.com >

Cc: Bernardston Selectboard < bos@townofbernardston.org > **Subject:** RE: Introduction E-mail - MBI and Bernardston

Matt - I appreciate the introduction.

Lou – I look forward to working with you on the agreement between MassTech and the Town for reimbursement of the Town's share of the project costs

(\$60,000). It would be helpful if we could touch base. Please let me know some times when you are available and I can set up a Zoom meeting.

From: Skane, Matt [mailto:Matt Skane@comcast.com]

Sent: Thursday, June 30, 2022 1:26 PM

To: Michael Baldino < baldino@masstech.org >

Cc: Bernardston Selectboard < bos@townofbernardston.org >

Subject: Introduction E-mail - MBI and Bernardston

Hi Michael:

I hope that you're well. I'm reaching out to connect you with Lou Bordeaux, Town Coordinator for Bernardston. I've included his contact information below and have cc'd him on this email.

I figured that the easiest way for everyone to connect would be through email. Lou will be the primary contact for Bernardston when working through the next steps of the agreement process. As always, please don't hesitate to reach out to me if I can help in any way. Thank you and I hope that you both have a nice 4th of July weekend.

Town Coordinator
Town of Bernardston
38 Church St., PO Box 504
Bernardston, MA 01337
Phone: 413-648-5401

Email: bos@townofbernardston.org

Sincerely,

Matt Skane

Manager, Government & Regulatory Affairs

Comcast Western New England

222 New Park Drive Berlin, CT 06037

Phone: 860-414-5066

Matt Skane@comcast.com

INTERGOVERNMENTAL AGREEMENT

This Intergovernmental Agreement ("Agreement") is made as of this 1st day of February, 2023 ("Effective Date") by and between Massachusetts Technology Park Corporation, a quasipublic instrumentality established, organized and existing pursuant to chapter 40J of the Massachusetts General Laws and doing business as the Massachusetts Technology Collaborative ("Mass Tech"), and the Town of Bernardston, a Massachusetts municipal corporation, having a mailing address of 38 Church Street, Bernardston, MA 01337 (the "Town") (each a "Party" and collectively "the Parties").

Part 1. Background

- 1.1 The Massachusetts Broadband Institute ("MBI") at Mass Tech, a division of Mass Tech, is charged with supporting public and private initiatives to bring broadband internet service to communities in Western Massachusetts that do not currently have access to such service through terrestrial networks;
- 1.2 Comcast of Massachusetts II, Inc. d/b/a Comcast ("Comcast") submitted an expression of interest to Mass Tech for grant funding to support a "Project" whereby Comcast shall design, build, own, operate, manage and maintain a communications network that will provide access to broadband internet service in the Town;
- 1.3 MassTech and Comcast have executed a separate grant agreement for the Project with an effective date of September 15, 2022 ("Comcast Grant Agreement");
- 1.4 Mass Tech, Comcast and the Town have worked collaboratively to develop a mutually agreeable approach to expand broadband access in the Town that resulted in the Town's Selectboard voting to accept Comcast's proposal to extend broadband infrastructure by approximately seven (7) additional miles to provide broadband internet access to unserved residential premises within the Town resulting in not less than forty eight (48) additional resident premises to become serviceable ("New Communications Infrastructure"):
- 1.5 Mass Tech, Comcast and the Town have agreed that Comcast shall construct the New Communications Infrastructure at a not-to-exceed cost of Two Hundred Ninety Eight Thousand Dollars (\$298,000) with Mass Tech contributing Two Hundred Thirty Eight Thousand Dollars (\$238,000) toward the cost of constructing the New Communications Infrastructure and the Town contributing the remaining balance of Sixty Thousand Dollars (\$60,000) ("Town Share of the New Communications Infrastructure Costs");
- 1.6 Mass Tech shall make payment(s) to Comcast pursuant to the terms of the Comcast Grant Agreement based on the achievement of milestones by Comcast for the construction of the New Communications Infrastructure; and
- 1.7 Mass Tech and the Town are entering into this Agreement to memorialize the commitment of the Town to reimburse Mass Tech for payments made to Comcast equal to the amount of the Town Share of the New Communications Infrastructure Costs.

Part 2. Agreements and Undertakings

- 2.1 <u>Term.</u> This Agreement shall commence on the Effective Date and shall expire on the date that is thirty (30) days after the final payment by the Town to Mass Tech under Section 2.2. Sections 3.1 through 3.8 shall survive termination of this Agreement.
- 2.2 <u>Disbursement of Funds</u>. The Town shall reimburse Mass Tech in arrears for grant payments made to Comcast under the Comcast Grant Agreement that total Sixty Thousand Dollars (\$60,000) for costs associated with the design, permitting and construction of the New Communications Infrastructure that will extend broadband infrastructure to provide broadband internet access to unserved residential premises within the Town resulting in not less than forty eight (48) additional resident premises to become serviceable. The locations of the additional residential premises are listed in Exhibit A.

The Town shall disburse payments to Mass Tech within forty-five (45) days of receipt of an invoice submitted by Mass Tech that is accompanied by appropriate supporting documentation verifying the grant amounts paid by Mass Tech to Comcast associated with the design and construction of the New Communications Infrastructure as described above. The Town shall provide prompt written notice of any disputed invoice.

Part 3. Other Provisions

- 3.1 <u>Indemnification.</u> To the fullest extent permitted by law, each Party shall indemnify and hold harmless the other party, and each of its agents, officers, directors and employees (the "Covered Persons") from and against any and all liability, loss, claims, damages, fines, penalties, costs and expenses (including reasonable attorney's fees), judgments and awards (collectively, "Damages") sustained, incurred or suffered by or imposed upon any Covered Person in connection with this (i) Agreement; and (ii) any negligent acts or omissions or reckless or intentional misconduct of such party or any of such party's agents, officers, directors, employees or subcontractors. Without limiting the foregoing, each party shall indemnify and hold harmless each of the other party's Covered Person against any and all Damages that may directly or indirectly arise out of or may be imposed because of the failure to comply with the provisions of applicable law by the indemnifying party or any of its agents, officers, directors, employees or subcontractors. In no event shall either Party be liable for any indirect, incidental, special, or consequential damages whatsoever (including but not limited to lost profits or interruption of business) arising out of or related to this Agreement.
- 3.2 Record Keeping, Audit, and Inspection of Records. Mass Tech shall maintain books, records and other compilations of data pertaining to this Agreement. All such records shall be kept for a period of not less than seven (7) years or for such longer period as may be required by law (the "Retention Period"). The Retention Period starts on the first day after the last payment by the Town to Mass Tech under this Agreement. If any litigation, claim, negotiation, audit or other action involving the records is commenced prior to the expiration of the Retention Period, all records shall be retained until completion of the action and resolution of all issues resulting therefrom, or until the end of the Retention Period, whichever is later.

- 3.3 <u>Publicity</u>. Mass Tech and the Town shall coordinate with each other on any press releases, events, signs and to plan for any news conference concerning the subject matter of this Agreement.
- 3.4 <u>Public Records.</u> As public entities, Mass Tech and the Town are subject to the Massachusetts Public Records Law (set forth at Massachusetts General Laws Chapter 66) and thus documents and other materials made or received by either Party and/or its employees are subject to public disclosure. All information received by either Party shall be deemed to be subject to public disclosure, except as otherwise provided herein. It is each Party's expectation that the overwhelming percentage of documents and information it receives pursuant to this Agreement does not contain any information that would qualify for an exemption from disclosure under the Massachusetts Public Records Law. Each Party should take great care in determining which documents they submit to other and should assume that all documents submitted to each other are subject to public disclosure without any prior notice to the submitting Party.
- 3.5 <u>Choice of Law.</u> This Agreement shall be construed under, and governed by, the laws of the Commonwealth of Massachusetts, without giving effect to its conflict of laws principles. Each Party agrees to bring any Federal or State legal proceedings arising hereunder in a court of competent jurisdiction within the Commonwealth of Massachusetts. This Section shall not be construed to limit any other legal rights of the Parties.
- 3.6 Force Majeure. Neither Party shall be liable to the other, or be deemed to be in breach of this Agreement for any failure or delay in rendering performance arising out of causes beyond its reasonable control and without its fault or negligence. Such causes may include, but are not limited to, acts of God or of a public enemy, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, or unusually severe weather.
- 3.7 <u>Amendments and Waivers.</u> The terms of this Agreement can be amended only through a written document executed by both Parties. Conditions, covenants, duties and obligations contained herein may be waived only by written agreement between the Parties. Forbearance or indulgence in any form or manner by a Party shall not be construed as a waiver, nor in any way limit the remedies available to that Party.
- 3.8 <u>Severability</u>. Each provision of this Agreement shall be treated as a separate and independent clause and any decision from a court of competent jurisdiction to the effect that any clause or provision of this Agreement is null or unenforceable shall in no way impair the validity, power or enforceability of any other clause or provision of this Agreement.
- 3.9 <u>Headings</u>. The headings and captions of the various subdivisions of this Agreement are for convenience of reference only and will in no way modify or affect the meaning or construction of any of the terms or provisions hereof.
- 3.10 <u>Counterparts</u>. This Agreement may be executed in two or more counterparts, and by different Parties hereto on separate counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

3.11 Entire Agreement and Amendments. The Parties understand and agree that this Agreement supersedes all other verbal and written agreements and negotiations by the Parties regarding the matters set forth herein, and can only be amended by written agreement of the Parties.

Massachusetts Technology Park Corporation d/b/a Massachusetts Technology Collaborative					
By: Disconform 6 66 o- Manachanetti (envisopo) Calabarantica (envisopo)					
Name: Carolyn A. Kirk					
Title: Executive Director					
Date: 2/15/2023					
Town of Bernardston					
By: Mayh					
Name: Brian J.Keir					
Title: Solar Bost					
Date: 2/15/2.3					
By: Stant D Halan					
Name: Stanley D. Garland					
Title: SELECTBOALV					
Date: 2/15/2023					
By: FREE					
Name: Kenneth R. Bordewieck					
Title: Select Board					
Date: 2/15/23					

Exhibit A

Residential Premises To Become Serviceable

73 Oaks Road	369 W. Mountain Road
43 Oaks Road	293 W. Mountain Road
673 Huckle Hill Road	283 W. Mountain Road
659 Huckle Hill Road	431 W. Mountain Road
656 Huckle Hill Road	459 W. Mountain Road
556 Huckle Hill Road	466 W. Mountain Road
543 Fox Hill Road	474 W. Mountain Road
535 Fox Hill Road	494 W. Mountain Road
462 Fox Hill Road	116 Eden Trail Branch
443 Fox Hill Road	83 Eden Trail Branch
437 Fox Hill Road	63 Eden Trail Branch
425 Fox Hill Road	62 Eden Trail Branch
415 Fox Hill Road	52 Eden Trail Branch
384 Fox Hill Road	218 Eden Trail
379 Fox Hill Road	213 Eden Trail
300 Fox Hill Road	NN Eden Trail
287 Fox Hill Road	372 Eden Trail
360 Fox Hill Road	316A Eden Trail
363 Fox Hill Road	316 Eden Trail
631 Fox Hill Road	348 Eden Trail
607 Fox Hill Road	85 Eden Trail
343 W. Mountain Road	NN Eden Trail
375 W. Mountain Road	144 Eden Trail
365 W. Mountain Road	185 Eden Trail

To:

Selectboards, Fincoms and Town Administrators/Coordinators

From:

Alan Genovese, Chair, Six Regionalization Planning Board

Greg Snedeker, Vice Chair/Secretary/Treasurer)

Cc: Planning Board Members

Date:

February 11, 2024

Regarding:

Next Step in the Planning Board Process

We want to begin by recognizing each of you for your support and foresight in exploring the possibility of creating a new Regional School District. Because of the pandemic and other factors it has been a longer process than expected. On January 3rd the Planning Board voted to recommend creating a new regional district agreement for the Towns to consider in the Spring of 2025. We need your help in developing this governing document by having representatives serve on a Planning Board District Regional Agreement Subcommittee (DRAS).

In an effort to keep this subcommittee manageable, the Planning Board will appoint no more than 3 of its members to serve with two representatives from each town. We are asking for the Selectboards to solicit and recommend individuals who wish to work on this Subcommittee. The Planning Board will then be required to officially appoint these members.

These subcommittee meetings will be held remotely. If an in-person meeting is needed, it would be held in one of our towns with the subcommittee deciding on its location. It is our expectation that a proposed District Regional Agreement will be completed by February 2025.

Basically, we expect much of the "heavy lifting" to be done by the consultant(s), with the inclusion of ideas, suggestions, and consensus from conversations coming from DRAS. The Planning Board will review/deliberate/vote on the recommendations of the DRAS when necessary and eventually vote on a final proposed District Regional Agreement. The consultant(s) will also be required to include legal review, and the school committees will be encouraged to do the same. The consultants will also be required to keep the Department of Elementary and Secondary Education (DESE) in the loop to be sure issues are resolved to their satisfaction.

It is expected that the consultant will draft a document identifying the common areas in the existing agreements (PVRSD and GMRSD) and suggest language for the various alternatives permissible by regulations and state law. The consultant will also review the proposed Regional District Agreement that PVRSD has been working on since the HEART Committee's proposed Regional Agreement.

On our behalf, the Gill-Montague Regional School District put out a price quote for a Public School Regionalization Planning Consultant to work with the DRAS with a due date of February 22, 2024. The Planning Board has scheduled a meeting for Thursday, February 29 (a leap year, how apropos) and, if plans go accordingly, will award a consultant's contract and appoint members. (if possible)

Smith & Associates Locksmith Service

⁴⁹ Harrison Ave. reenfield, MA 01301 413-773-5806

Estimate

Date	Estimate #
2/14/2024	312

Name / Address	
Town of Bernardston	
Karen	

BERNARDSTON
FEB 2 0 2024
SELECTBOARD

Project Description Qty Total Grand Master key system Town hall Schlage KIK locksets 150.00 13 hlage pinn kits 104.00 Exterior keys cut and stamped DND and #'s 45 225.00 Bldg keys cut and stamped 25 125.00 Grand master keying charge, reinstall and lubricate locks 375.00 Library New schlage mortise and deadbolt cylinders 26D 70.00 Schlage pinn kits 16.00 Bldg keys. cut and stamped 10 50.00 Grand master keying charge, reinstall and lubricate locks 200.00 Senior Center Schlage rim cylinders 26D exterior doors 105.00 5 New lever handle locks to match schlage key Basement Doors. 500.00 Schlage deadbolts 03 fin. Powers Institute. 2 120.00 Schlage pinn kits 11 88.00 Keys cut and stamped 25 125.00 Grand master keying charge, lubricate and reinstall 375.00 Highway Garage schlage kits 3 24.00 Bldg keys cut and stamped 10 50.00 Grand master keying charge, lubricate and reinstall 200.00 Grand master keys cut and stamped 12 96.00 This is a quote, please call or email us for a confirmation. **Subtotal** \$2,998.00 **Sales Tax (6.25%)** \$0.00 Total \$2,998.00

Subject

Fwd: Updated to alarm

From

.te

Stan Garland <uped@comcast.net>

Bernardston Selectboard

 bos@townofbernardston.org>

2024-02-20 12:30



Karen, Could you put this on tomorrow's agenda.

Sent from my iPad

Begin forwarded message:

From: Brandon Grover

brandon@dasullivan.com>
Date: February 20, 2024 at 10:52:50 AM EST

To: Stan Garland <uped@comcast.net>

Cc: Brian Keir <Brkeir@msn.com>, Ken Bordewieck <ken.bordewieck@comcast.net>

Subject: Re: Updated to alarm

Thank you
I will set it in motion.

Sent from my iPad

On Feb 20, 2024, at 9:56 AM, Stan Garland <uped@comcast.net> wrote:

Brandon, I think the board would be ok with spending \$175 for the vault alarm. Go ahead and have it done.

Stan

Sent from my iPad

On Feb 19, 2024, at 4:50 PM, Brandon Grover

 dasullivan.com> wrote:

Select Board
Are you ok with spending \$175. on a heat sensor/smoke installed in the vault?
Brandon
Sent from my iPhone

Begin forwarded message:

From: "Juhasz, Doug"

Cc: Joel Finnell <joel.finnell@gmail.com>, Justin Lawrence

<lawrenceffa@gmail.com>

Subject: RE: Updated to alarm

Brandon,

The wireless sensor we can add in the vault would be a combination smoke / heat detector. If we install it when we schedule the other work it would add \$175 to the cost which

Brandon Grover Cushman Library Trustee President

Sent from my iPhone

Menu



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(/) Division of Local Services (/orgs/division-of-local-services) Municipal Finance Training and Resource Center (/municipal-finance-training-and-resource-center)

Audit Firms that have reported to DLS

A list of audit firms from whom we have received audit reports in the past.

- Adelson & Co
- Allan Smith CPA
- Bagge, Cennamo & Pascoe LLP
- Benoit & McArdle
- Bill Fraher CPA
- Blum, Shapiro & Company, PC
- Borgatti Harrison & Co
- Bruce A. Almeida
- Bruce D. Norling, CPA, PC
- CliftonLarsonAllen LLP
- Daniel Dennis & Company LLP
- George McKenna
- Giusti, Hingston and Co.
- Hague & Sahady
- KPMG
- Lynch Marini & Associates Inc
- Mara CPA, PC
- Marcum LLP
- Mark S. Mueller, CPA
- McCarthy, Hargrave & Co.
- Melanson Heath & Company, PC

- O'Connor & Drew, PC
- Powers & Sullivan, LLC
- R.E.Brown & Co.
- Raymond Kasperowicz, CPA
- Robert S. Bliss
- Roselli, Clark & Assoc.
- Sanders, Walsh, & Eaton, LLP
- Sawyer, LLC
- Scanlon & Associates, LLC
- Scappini & Pina, P.C.
- Scott Sawyer CPA
- Spinelli, CPA
- Stephen R. Chiacchia & Co.
- Stow & Degon
- Timothy M. Craven, CPA



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