

**Town of Bernardston
Selectboard Meeting Minutes**



Board Members

Brian J. Keir

Stanley D. Garland, Chairman

Kenneth R. Bordewieck

Minutes for the meeting of November 30, 2023

Meeting held at Bernardston Town Hall
38 Church St, Bernardston, MA 01337

Selectboard Members Present:

Stan Garland
Brian Keir
Ken Bordewieck

Others Present:

Karen Kelly
Elizabeth Lydon (On the phone)
Jennifer Stennes

Stan called the meeting to order at 4:34pm.

-First order of business was a Zoom conference call with Elizabeth Lydon from Mead, Talerma & Costa, LLC. Elizabeth explained in detail the policy that has to be adopted. The Town will need to post a Cannabis Social Equity page on the Town's website (perhaps under Planning or Selectboard or another page that typically would include business permitting. The page will include the approved Town policy, a contact person for permitting questions, and all permitting requirements for marijuana would be included in that location, including links to or downloadable application materials. The Town Coordinator will prepare the policy for approval by the Selectboard at the next regular Selectboard meeting on Wednesday, December 13, 2023 and ensure compliance on the Town's website.

-Second order of business was the first review of the FY25 Bernardston Recreation Commission Budget. The Bernardston Summer Camp Program Budget was completed. The Selectboard will schedule a second special meeting with the Recreation Commission during the week of December 11th. Jennifer Stennes was asked to contact the State Ethics Commission before the next meeting to obtain free confidential advice about a possible conflict of interest with her role as the Recreation Commission Chair and becoming a paid employee as the Summer Camp Director.

-The Bernardston Senior Center has been awarded \$23,772.55 for the Hybrid Programming for COA's Grant Program, pending SB approval. The grant entails providing Hybrid Programming for all hybrid programming equipment, staff and many other items. By accepting this grant we will be able to provide all YMCA hybrid classes 7 days a week 5:30 am - 7:30 pm, Spanish language programming, other virtual presenters, a staff person 20 hours per month to perform hybrid programming, teaching, equipment set up etc., a Zoom license, 2 laptops, a

projector, portable speaker, microphone and stand, a cart, a storage cabinet, postage, mileage, class materials and advertisement.


Ken motioned to approve Jennifer Reynolds, COA Director as the grant administrator of the 'Hybrid Programming for COA's Grant Program'. Brian seconded and the motion was approved 3-0.

- Jennifer Reynolds, COA Director, is seeking approval to hire a temporary employee to back-fill Chuck Adams during the months of February and March. Chairman Garland is recommending that Jennifer make contact with Bob Raymond to see if he is interested.

The FY25 Selectboard Budget review will be rescheduled.


With no further business to be discussed, Stan motioned to adjourn the meeting at 6:42pm. Ken seconded and the meeting adjourned.

Attested by: Karen Kelly, Interim Town Coordinator


Stanley D. Garland

Chairman


Kenneth R. Bordewieck


Brian J. Keir