

**Town of Bernardston  
Selectboard Meeting Minutes**



**Board Members**

Brian J. Keir

Stanley D. Garland, Chairman

Kenneth R. Bordewieck

***Minutes for the meeting of October 25, 2023***

Meeting held at Bernardston Town Hall  
38 Church St, Bernardston, MA 01337

**Selectboard Members Present:**

Stan Garland  
Ken Bordewieck  
Brian Keir

**Others Present:**

Karen Kelly  
Jane Dutcher  
Louis Bordeaux

Stan called the meeting to order at 5:00pm.

First order of business was the appointment of Lloyd Grover as the Acting Fire Department Chief. Stan motioned to appoint Lloyd Grover as the Acting Fire Department Chief. Ken seconded the motion and it was approved 3-0.

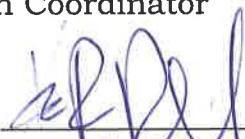
Second order of business was the annual donation from The Heirloom Collective (THC) to be split in half between the Senior Center Food Pantry and BES PTO. Ken motioned to split the annual donation between the Senior Center Food Pantry and the BES PTO. Brian seconded the motion and it was approved 3-0.

Third order of business was to discuss the completed job analysis information on the Town Coordinator position and determine how the information can be used to modify the existing Town Coordinator position or to create a new position for a Town Administrator or Manager. Chairman Garland proposed that we schedule a second meeting on Tuesday, October 31, which will allow the Selectboard more time to consider the information and make a decision.

With no further business to be discussed, Ken motioned to adjourn the meeting at 6:03pm. Brian seconded and the meeting adjourned.

Attest: Karen Kelly, Interim Town Coordinator

\_\_\_\_\_, Chairman  
Stanley D. Garland

  
Kenneth R. Bordewieck

  
Brian J. Keir