

**Town of Bernardston
Selectboard Meeting Minutes**



Board Members

Brian J. Keir

Stanley D. Garland, Chairman

Kenneth R. Bordewieck

Minutes for the meeting of September 6, 2023

Meeting held at Bernardston Town Hall
38 Church St, Bernardston, MA 01337

Selectboard Members Present:

Stan Garland
Ken Bordewieck
Brian Keir

Others Present:

per sign-in sheet

Stan called the meeting to order at 6:01pm.

Warrants

Ken motioned to approve the Payroll Warrant in the amount of \$47,641.90.
Brian seconded and the motion was approved 3-0.

Ken motioned to approve the Vendor Warrant in the amount of \$45,769.48.
Brian seconded and the motion was approved 3-0.

Minutes

Ken motioned to approve the minutes of the Regular Meeting of August 23, 2023. Brian seconded and the motion was approved 3-0.

Calendar and Announcements

Stan read the calendar and announcements as presented on the attached agenda.

Appointment

John Lepore & Dave Pomerantz – MVP update

John and Dave appeared to inform the Selectboard as to the progress with the MVP grant activities. John related the primary focus of the grant will be to reduce exposure to wildfires in Bernardston and Leyden. Dave has been in contact with people at the state Department of Conservation and Recreation who have expressed interest in supporting this project. He added that in addition to fire ponds, they will be looking into the establishment of evacuation routes for emergency travel. They will return in the future with further updates on the project.

(continued on next page)

Selectboard Meeting Minutes

September 6, 2023

(continued)

New Business

Appointment of New Office Assistant

Ken motioned to appoint Karen Kelly as the new Office Assistant. Upon appointment, Karen will start on Monday, September 11, 2023. Brian seconded and the motion was approved 3-0.

Police Department Detail Rates

Chief Palmeri provided the Selectboard with some detail rates from other towns in the region. Sergeant Richardson pointed out that Bernardston was the lowest paying town on the list. No action was requested of the Board, and took the information under advisement.

Employee time-off request

Ken motioned to approve the request. Brian seconded and the motion was approved 3-0.

Old Business

Senior Center chairs

Based on information provided at the previous meeting, the Board agreed to order sample chairs to determine which would be better suited for the daily rigors of the Senior Center. Ken motioned to order samples, one from Staples and one from Uline. Brian seconded and the motion passed unanimously.

Other Business

Sarah Wyngowski submitted her resignation from the Recreation Commission, as she's moved out of Bernardston. Ken motioned to accept the resignation. Brian seconded and the motion to accept the resignation passed unanimously. After that, Ken motioned to appoint Jenna Skutnik-Sheffield to the vacancy on the Recreation Commission, until the next Town Election. Brian seconded and the motion to appoint passed unanimously. Brian mentioned the importance of getting a new pickup truck for the Highway Superintendent. Stan also voiced the importance of getting a truck. Stan asked that the item be brought up as Old Business at the next meeting.

Town Coordinator Report

The Town Coordinator reported that Rec Soccer had registered 85 young soccer players. The Heirloom Collective is still endeavoring to get their drive-thru window approved. The new stove has been installed at the Senior Center. The new septic tank at the library is ready to be pumped after just two months.

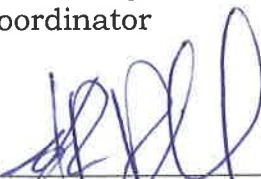
With no further business to be discussed, Ken motioned to adjourn the meeting at 6:54pm. Brian seconded and the meeting adjourned.

Attest: Louis Bordeaux, Town Coordinator



Stanley D. Garland

, Chairman



Kenneth R. Bordewieck



Brian J. Keir



BERNARDSTON SELECTBOARD - MEETING SIGN-IN SHEET

Meeting Date: 9/6/2023

Meeting Time: 6:00 AM/PM

Name

Address

Phone/Email

DAVID POWERANTZ
John Lapore

110 EDELA TRAIL U3YDEN
116 ETR. Rd, Buxton.

413.315.0443 / DANPOWER@GMAIL.COM
Guest

Date	Proposed Allocation	Amount Received	Amt. of Request	Amount: Actual	Balance
7/1/2021	SLFRF Tranche 1	\$ 312,357.64		\$ 312,357.64	\$ 312,357.64
1/26/2022	CARES deficit			\$ (13,721.35)	\$ 298,636.29
2/22/2022	Jablonski-DeVriese Architects			\$ (21,835.42)	\$ 276,800.87
3/18/2022	Jablonski-DeVriese Architects			\$ (24,072.40)	\$ 252,728.47
4/25/2022	Jablonski-DeVriese Architects			\$ (17,524.04)	\$ 235,204.43
6/14/2022	Jablonski-DeVriese Architects			\$ (25,961.20)	\$ 209,243.23
7/1/2022	SLFRF Tranche 2; first portion	\$ 109,378.64		\$ 109,378.64	\$ 318,621.87
9/29/2022	SLFRF Tranche 2; second portion	\$ 202,978.99		\$ 202,978.99	\$ 521,600.86
1/3/2023	Jamrog - move highway heater			\$ (2,344.95)	\$ 519,255.91
3/20/2023	Danny Haselton, Inc (Sr. Ctr door)			\$ (1,300.00)	\$ 517,955.91
6/3/2023	Comerford Earmark overage			\$ (32.11)	\$ 517,923.80
6/14/2023	Jamrog - mini splits BES classrooms/office			\$ (35,895.00)	\$ 482,028.80
6/14/2023	Jamrog - mini splits BES cafeteria			\$ (27,565.00)	\$ 454,463.80
6/15/2023	Patriot Properties assessors software			\$ (7,500.00)	\$ 446,963.80
6/18/2023	Tree Warden (library project)			\$ (573.47)	\$ 446,390.33
6/18/2023	Tree Warden (library project payroll)			\$ (509.39)	\$ 445,880.94
6/25/2023	Sugarloaf Gardens (vets monument)			\$ (381.54)	\$ 445,499.40
6/26/2023	Hamshaw Lumber (vets monument)			\$ (27.54)	\$ 445,471.86
6/26/2023	Palmeri Electric - BES mini-splits			\$ (3,562.74)	\$ 441,909.12
6/30/2023	United Construction & Forestry (chipper)			\$ (66,900.00)	\$ 375,009.12
7/24/23	Vadar Accounting software			\$ (26,663.00)	\$ 348,346.12
8/7/23	Builders Installed Products (library)			\$ (3,575.00)	\$ 344,771.12
8/7/23	Hamshaw Lumber (highway room)			\$ (648.57)	\$ 344,122.55
8/21/23	Gardner Outlet Furniture (highway room)			\$ (2,579.96)	\$ 341,542.59
8/21/23	Hamshaw Lumber (highway room)			\$ (95.98)	\$ 341,446.61
8/21/23	Hale Custom Signs (BES)			\$ (1,525.14)	\$ 339,921.47
8/21/23	Daniel L. Werner, PLS (Town Hall)			\$ (2,200.00)	\$ 337,721.47
8/21/23	Snow & Sons (library)			\$ (3,043.97)	\$ 334,677.50
9/5/23	Snow & Sons (library)			\$ (1,851.80)	\$ 332,825.70
9/5/23	Marcum (FY23 closeout; 1st invoice)			\$ (10,000.00)	\$ 322,825.70
	Previous Commitments			Current Balance:	\$ 322,825.70
12/28/2022	Town share of USDA repeater grant		\$ (60,882.57)		\$ 261,943.13
1/1/2023	Keene Monument		\$ (5,005.00)		\$ 256,938.13
1/26/2023	broadband line extension		\$ (60,000.00)		\$ 196,938.13
2/1/2023	Sr Ctr: town share of new stove		\$ (5,000.00)		\$ 191,938.13
5/3/2023	Library landscaping		\$ (10,500.00)		\$ 181,438.13
5/3/2023	Accounting: FY23 closeout		\$ (8,420.00)		\$ 173,018.13
6/7/2023	Town Hall drop box		\$ (2,500.00)		\$ 170,518.13
8/23/23	Office Assistant position		\$ (27,000.00)		\$ 143,518.13
				Projected Balance:	\$ 143,518.13
	Rebates on mini-splits				
	BES Classrooms		\$ 19,175.00		
	BES Cafeteria/Kitchen		\$ 14,225.00		
	Cushman Library		\$ 14,350.00		
	Rebates:		\$ 47,750.00	(not added into Projected Balance)	
Changes:	Snow & Sons (library)				
	Marcum (FY23 closeout); invoice posted and edited commitment amount				

Subject **Resignation from Rec Board**
From sarah wyngowski <swyngowski27@gmail.com>
To <townclerk@townofbernardston.org>
Date 2023/09/05 06:02 AM

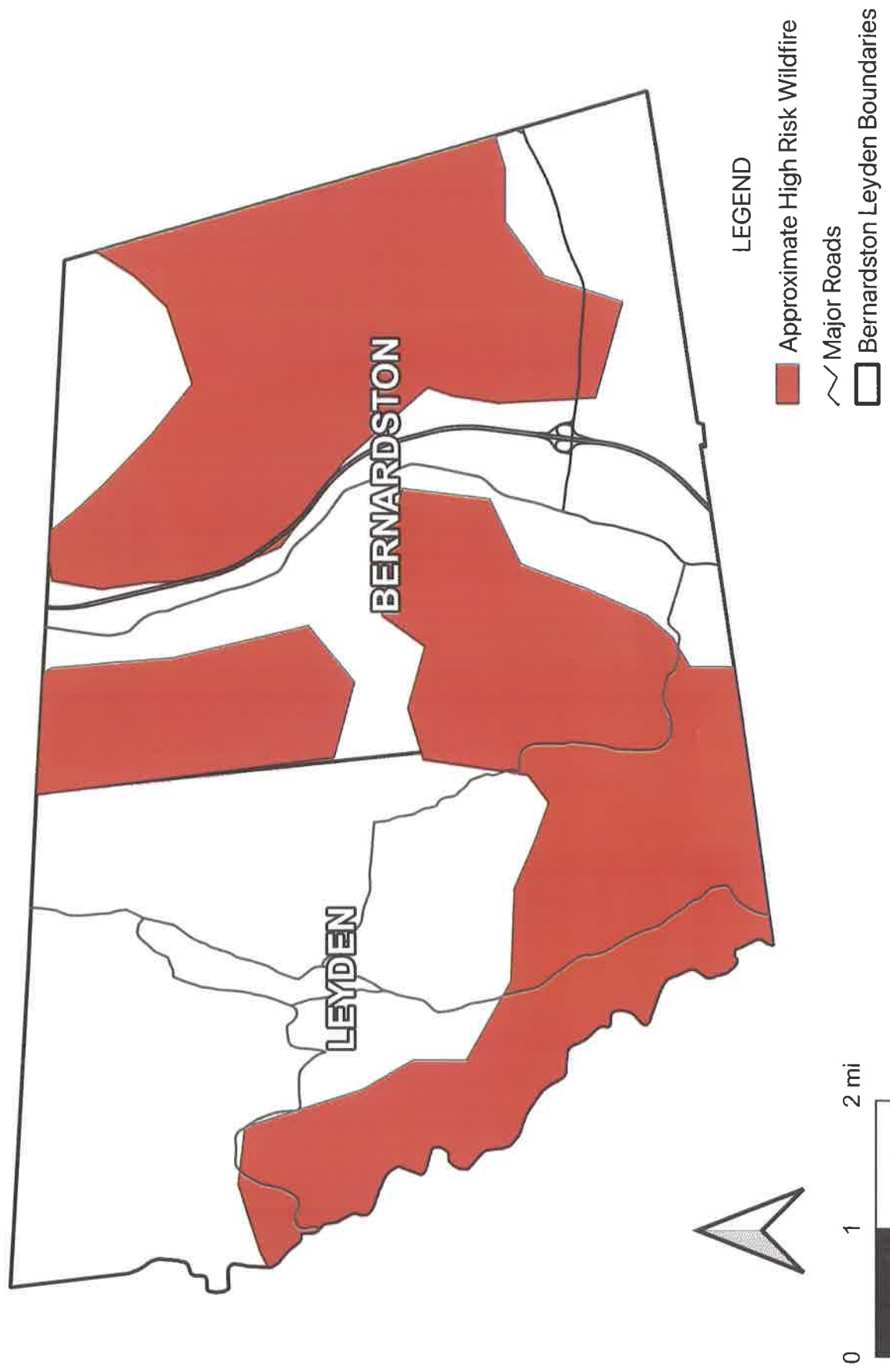


To Whom it May Concern,
I, Sarah Wyngowski, regretfully resign from my position on the recreation board. I am doing so because I have moved and no longer am a resident of Bernardston.
Sincerely,
Sarah Wyngowski

RECEIVED
SEP 05 2023
Bernardston Town Clerk

Approximate High Risk Wildfire Areas

Source: "Massachusetts State Hazard Mitigation and Climate Adaptation Plan", Chapter 4: Risk Assessment September, 2018



Town of Bernardston
Selectboard Meeting Agenda
Wednesday, September 6, 2023
6:00PM



Bernardston Town Hall, 38 Church Street, Bernardston MA

Board Members

Brian J. Keir

Stanley D. Garland, Chairman

Kenneth R. Bordewieck

Call to Order – 6:00pm

Warrants

- Payroll and Vendor; weeks ending September 2, 2023

Meeting Minutes

- Regular Meeting of August 23, 2023

Calendar & Announcements

- Board of Health; Thursday September 7, 2023 @ 3:30pm; Town Hall
- Planning Board; Thursday September 7, 2023 @ 6:00pm; Town Hall

Citizens Concerns

Appointment

- John Lepore & Dave Pomerantz – MVP update

New Business

- Appointment of new Office Assistant
- BPD Detail Rates

Old Business

- Senior Center chairs

Town Coordinator Report

Other Business Unknown at time of posting

Adjourn