

## **Outreach Coordinator**

The Bernardston Council on Aging is seeking candidates for the part-time position of Outreach Coordinator. This position is responsible for making and maintaining contact with seniors and their caregivers to assess service needs and make appropriate referrals to services. The Outreach Coordinator will help seniors and caregivers prepare applications for various services as necessary, and will help set up informational/educational programs for seniors and their caregivers.

1-3 years' experience with elder service is required, an Associate's Degree is preferred. Pay is \$15.76 per hour.

Please send cover letter, completed town application, and resume by April 19, 2017 to: Director, Bernardston Senior Center and COA, PO Box 504, Bernardston MA 01337 or email to [coa@townofbernardston.org](mailto:coa@townofbernardston.org). Interviews will continue until the position is filled.